



Europass
Curriculum Vitae

Personal information

First name(s) / Surname(s) **Mona, Bassam Shaheen**
Address(es) **3, Abd-allah ben Masood st., Almazeh, Damascus, Syria**
Telephone(s) **+963 011 6621062** **Mobile: +963 932837147**

Nationality **Syrian**

Date of birth **3/1/1990**

Gender **Female**

Work experience

Trainee, Al-Jallaa Pharmacy, Damascus. Observed and assisted experienced pharmacist with analysis of prescriptions, customer communication and dosage education (+ 300 hours, 2010 – present). Sell and dispense drugs written in valid prescriptions. Sell OTC drugs based on information I know.

- Work in Dr Houda mando's pharmacy, Damascus, for about one year and few months..
- I Dispensed the right medicines in the right dosage.
- Mange the whole process of importing drugs to the pharmacy with the most suitable prices from the different drug stores.
- Monitor diabetic & other chronic diseases patients.
- Make sure to keep all of the variable drug types available to be sold to patients anytime.

Education and training

❖ 2007-2012 **B.Sc. in Pharmacy**, Arab International University, Syria.
In top 25% of class. I have successfully finished 178 credit hours. I have an AGPA of 2.71 (74.3%).

Dates 2007-20012 (5 years)

Personal skills and competences

- Very good in English (speaking , listening & writing).
- Very good in communication skills .

Mother tongue(s) English.

Self-assessment
European level (*)

Language

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
8/10	9/10	8/10	8/10	9/10

Organisational skills and competences

Have passed a communication skills course.

Computer skills and competences

Proficient user of Microsoft Office programs: Word, Excel and Power Point.

Driving licence Got a valid driver licence